

January - March 2017

# learn

Adult and Community Learning courses in the Dudley borough

health



arts and crafts



performing arts



languages



beauty



employment



qualifications



history



computers



learn a new skill • gain a qualification • get into work • meet new people

# Contents

Welcome .....	3
How to find a course and enrol .....	4
Concessions .....	4
Venues .....	5
Courses	
<b>Computers</b> .....	6
<b>Healthy living</b> .....	8
<b>Languages</b> .....	11
<b>Visual arts</b> .....	12
<b>Performing arts</b> .....	15
<b>English and maths</b> .....	17
<b>Learning for work</b> .....	19
<b>Family learning</b> .....	20
<b>History and heritage</b> .....	21
General information .....	22

**learn...**

to be inspired



**learn...**

to improve your confidence



**learn...**

to change your life



# Welcome

## *Welcome to our latest course brochure*

The Dudley Adult and Community Learning team offers a wide range of part-time courses and workshops at venues across the borough in learning centres, libraries, schools and other community venues.

People take part in adult learning for many different reasons; to learn a new skill, to find a new interest, meet new people, gain a qualification or get into work.

Please take a few moments to look through our brochure - for more information contact the centre where the course is held.

We also offer Information, Advice and Guidance to help you choose the right course for you and let you know about other opportunities available.

We hope you find what you are looking for and enjoy your learning with us.

## *Adult and Community Learning Team*

### **Who are we?**

**Dudley Adult and Community Learning team** provides opportunities for adults and families in the borough to gain new skills for learning and work. Over 5000 people learn with us each year. We support our learners and communities to identify and achieve their learning aims and improve their work opportunities, health and well being and social interaction.

Ofsted say we *'...are a good provider of adult learning. Dudley learners develop successfully and achieve their qualifications, develop self-esteem and confidence and improve their prospects of employment'* Ofsted report March 2016

Contact details:

Adult and Community Learning, Dudley Metropolitan Borough Council  
Dudley Archives and Local History Centre, Tipton Road, Dudley DY1 4SQ  
Call 01384 818143 or text 07799070974

# How to find a course and enrol

Dudley Adult and Community Learning is committed to ensuring our courses are as accessible as possible. We deliver courses throughout the year at many community venues in the borough.

Some courses are very popular and fill up quickly so it is a good idea to enrol as early as you can.

Have a look through the brochure to find a course for you or search on our website at: [www.dudley.gov.uk/adultlearning](http://www.dudley.gov.uk/adultlearning)

## To book a place:

- contact the centre where the course is being held (full contact details for each centre can be found on page 5 opposite); or
- telephone 01384 818143; or
- visit our website at [www.dudley.gov.uk/adultlearning](http://www.dudley.gov.uk/adultlearning)

To book on line you will need to register your details and create a log-in password. The course fee will be payable at the start of the course.

Payment is by cash or cheque. Debit and credit cards are accepted in some centres - please call the centre for more details. You may qualify for free courses, reduced fees, learning loans or other financial help.

For some courses you may need to sit an initial assessment before you enrol - for example English, maths and ESOL. This is to check which level you are currently working at to ensure you are enrolled on the right course for you.

gain a qualification



learn a new skill



meet new people



## Fees and concessions

Please see individual courses for details of course fees.

Concessions may be available for people who receive certain means tested benefits.

A 1.2% charge will be added to all credit card payments. There is no charge for debit cards.

If you are aged 24 or over you may qualify for a 24+ Advanced Learning Loan.

Please see general information section on page 26 for more details.

# Venues

## All Saints Church

Vicar Street, Dudley DY3 3SD  
**Fred Richings 01384 812336**

## Archives and Local History Centre

Tipton Road, Dudley DY1 4SQ  
**Fred Richings 01384 812336**

## Artspace Dudley

4 Birdcage Walk, Dudley DY2 7AE  
**Pat Cobern 07825 191160**

## Brierley Hill

### Neighbourhood Learning Centre (NLC)

Hill Street, Brierley Hill DY5 2UE  
**Geradino Nardiello 01384 812371**

## Broadmeadow Retirement Village

Red Kite Drive, Dudley DY1 2LH  
**Lisa Darby 01384 814227**

## Castle and Priory

### Neighbourhood Learning Centre (NLC)

Limes Road, Dudley DY1 4AQ  
**Fred Richings 01384 812336**

## Colley Lane Primary School

Colley Lane, Halesowen B63 2TN  
**01384 816765**

## Dormston Centre

Mill Bank, Sedgley DY3 1SN  
**Helen Richards 01384 816389**

## Elizabeth House

Pedmore Road, Lye DY9 8DD  
**Kath Adams 01384 816495**

## Halesowen Leisure Centre

Great Cornbow, Halesowen,  
West Midlands, B63 3AF  
**01384 812800**

## Halesowen library

Queensway Mall, Halesowen B63 4AB  
**Debbi Love 01384 815566**

## Learning 4 Life

The Wordsley School, Brierley Hill Road,  
Stourbridge DY8 5SP  
**Julie Grove 01384 816043**

## Leasowes High School

Kent Rd, Halesowen B62 8PJ  
**Kath Adams 01384 816495**

## Long Lane Library

Long Lane, Halesowen B62 9JY  
**Kath Adams 01384 816495**

## Margaret Vine Court

Moat Drive, Halesowen B62 9PY  
**Kath Adams 01384 816495**

## Oakfield Centre

245 Brettell Lane, Brierley Hill DY5 3LT  
**Julie Grove 01384 816043**

## St Andrews Church

Vicar St, Sedgley DY3 3SD  
**Helen Richards 01384 816389**

## Stourbridge Library

Crown Centre, Stourbridge DY8 1YE  
**Debbi Love 01384 815566**

## Thorns Community College (CC)

Stockwell Avenue, Quarry Bank DY5 2NU  
**Kay Scampton 01384 816243**

## Unicorn Centre

Brettell Lane, Stourbridge DY8 4BP  
**Anna Fusco 01384 816587**

## Woodside Community School

Highgate Rd, Dudley DY2 0SN  
**01384 818245**

# Computers

Computers and other digital devices now play a major part in our daily lives and we are encouraged to find and access more services on the Internet.

If you join one of our courses or workshops we can help you to develop the skills needed to shop on line, use social media, book a holiday, access personal banking, search for a job or just use it for entertainment.

Our courses are designed for absolute beginners as well as more advanced users. If you have never used a computer or tablet before, we can get you started!

## Computers

Course	Venue	Day	Start	Time	Weeks	Fee
Computers - Skills for Life	Brierley Hill NLC	Wed	11/01/2017	1pm - 3pm	3	Free
Computers - Skills for Life	Castle and Priory NLC	Wed	11/01/2017	10am - 12 noon	3	Free
Computers - Office Skills	Brierley Hill NLC	Thurs	19/01/2017	10am - 12 noon	5	£30
Computers - The Basics	Learning4Life	Tues	24/01/2017	2.30pm - 4.30pm	3	£22
Computers - Beginners	Thorns CC	Mon	16/01/2017	7pm - 8.30pm	5	£31.25
Computers - Internet and Email	Learning4Life	Tues	28/02/2017	2.30pm - 4.30pm	3	£22
Computers - Taster for beginners	Castle and Priory NLC	Wed	11/01/2017	10am - 12 noon	3	Free
Computers - Email	Castle and Priory NLC	Wed	11/01/2017	10am - 12 noon	5	£30
Computers - Internet	Castle and Priory NLC	Wed	11/01/2017	10am - 12 noon	5	£30
Computers - Word Processing	Castle and Priory NLC	Wed	11/01/2017	10am - 12 noon	10	£60
Intro to Spreadsheets and Databases	Thorns CC	Tues	17/01/2017	7pm - 9pm	5	£38
How to use your iPad/iPhone	Dormston Centre	Mon	16/01/2017	4.30pm - 6.30pm	5	£35
An Introduction to iPad	Learning4Life	Tues	17/01/2017	9.30am - 11.30am	1	£7.20
An Introduction to iPad	Learning4Life	Tues	28/03/2017	9.30am - 11.30am	1	£7.20
Making the most of your iPad	Learning4Life	Tues	24/01/2017	9.30am - 11.30am	3	£22
Gadget' - know how	Thorns CC	Thurs	19/01/2017	1pm - 3pm	4	£31.25
Tablet taster course	Brierley Hill NLC	Thurs	19/01/2017	2pm - 4pm	1	Free
Tablet course for beginners	Brierley Hill NLC	Thurs	26/01/2017	2pm - 4pm	4	£24
Create your own Website	Dormston Centre	Wed	18/01/2017	7pm - 9pm	6	£40
Create your own Website	Learning4Life	Tues	17/01/2017	7pm - 9pm	5	£36
Buying and Selling on Ebay	Dormston Centre	Wed	01/03/2017	7pm - 9pm	4	£28
Buying and Selling on Ebay	Learning4Life	Tues	28/02/2017	7pm - 9pm	4	£29
Buying and Selling on Ebay	Learning4Life	Tues	28/02/2017	9.30am - 11.30am	4	£29
Intro to Excel Spreadsheets	Thorns CC	Tues	17/01/2017	7pm - 9pm	5	£38



This project is receiving up to £34 million of funding made up of £17million European Social Fund and £17 million Youth Employment Initiative, plus match funding of up to £8 m from the Big Lottery Fund and funding from partners

# **16 to 29**

## **and living in the Black Country?**

### **a brighter future for young adults**

- Support in securing a job • Education opportunities
- Routes into training, to develop the skills you need to gain a brighter future

Build your future in a way that is tailored to you, through:

- **Traineeships • Apprenticeships • Coaching • Work placements**
- **Self-employment advice, including social enterprises**
- **Customised training**

... and more

**For more information call 01384 815178 or text 07799070974**

# Healthy living

We offer a range of classes to support healthy living.

These include:

## Health and fitness

Finding an exercise programme that you enjoy and sticking to it can be difficult. Our courses offer you support and motivation to help you achieve your goals. Courses are for people of all levels of ability or fitness. We have courses for people with specialist needs such as recovering from or living with an illness.

## Health and well-being

We have courses designed to help you to improve your health and wellbeing, to be more confident and better able to cope with everyday stress.

## Food and nutrition

If you want to improve your diet or learn how to cook fresh food we have classes to help you to do this.

## Health and beauty

If you have a creative flair and style, and want to look your best, then you might want to consider one of our courses in health and beauty.



## Health and fitness

Course	Venue	Day	Start	Time	Weeks	Fee
Gentle Keep Fit	St Andrews Church	Tues	10/01/2017	9.45am - 10.45am	12	£40
Gentle Keep Fit	All Saints	Wed	11/01/2017	11.30am - 12.30pm	12	£40
Gentle Exercise	Elizabeth House	Tues	17/01/2017	3.00pm - 4.00pm	12	£36
Gentle Zumba	St Andrews Church	Tues	10/01/2017	11am -12 noon	12	£40
Exercise and Community Gym	Dudley Wood NLC	Mon	23/01/2017	9.30am - 11am	12	Free
Exercise and Community Gym	Dudley Wood NLC	Mon	23/01/2017	1.30pm - 3pm	12	Free
Exercise and Community Gym	Dudley Wood NLC	Wed	22/01/2017	5.30pm - 6.30pm	12	Free
Adult Swimming - beginners	Learning4Life	Mon	16/01/2017	7pm - 7.45pm	10	£31.50
Adult Swimming - beginners	Learning4Life	Tues	17/01/2017	7pm - 7.45pm	10	£31.50
Adult Swimming - improvers	Learning4Life	Mon	16/01/2017	7.45pm - 8.30pm	10	£31.50
Adult Swimming - improvers	Learning4Life	Tues	17/01/2017	7.45pm - 8.30pm	10	£31.50
Adult Swimming intermediates - advanced	Learning4Life	Mon	16/01/2017	8.30pm - 9.15pm	10	£31.50
Dance Fit	Learning4Life	Tues	17/01/2017	6pm - 7pm	10	£36
Dance Fit	Learning4Life	Tues	17/01/2017	7.10pm - 8.10pm	10	£36
Introduction to Pilates	Learning4Life	Thurs	12/01/2017	5.45pm - 6.45pm	6	£27
Introduction to Pilates	Learning4Life	Thurs	02/03/2017	5.45pm - 6.45pm	5	£22.50
Pilates for beginners	Oakfield Centre	Fri	13/01/2017	10am - 11am	40	£36
Reiki - all levels	Thorns CC	Tues	17/01/2017	7pm - 9pm	7	£52



## Health and Well-being

Course	Venue	Day	Start	Time	Weeks	Fee
Health and Wellbeing	Dormston Centre	Mon	27/02/2017	6.30pm - 8.30pm	5	£35
Coaching and Mentoring	Dormston Centre	Tues	16/01/2017	4.30pm - 6.30pm	5	£35
Healthy Mind (anxiety management)	Dudley Wood NLC	Tues	24/01/2017	12.30pm - 2.30pm	10	Free
Mindfulness	Learning4Life	Mon	23/01/2017	7.30pm - 9.00pm	4	£21.60
Mindfulness	Learning4Life	Mon	27/02/2017	7.30pm - 9.00pm	4	£21.60
Gel Nail Manicures	Dormston Centre	Tues	17/01/2017	7pm - 9pm	5	£50

## Food and nutrition

Course	Venue	Day	Start	Time	Weeks	Fee
Get Cooking	Dudley Wood NLC	Tues	24/01/2017	10am - 12 noon	7	Free
Get Cooking	Brierley Hill NLC	Wed	25/01/2017	10am - 12 noon	7	Free
Get Cooking	Thorns CC	Mon	16/01/2017	6pm - 8pm	6	Free
Fun with Food	Thorns CC	Mon	16/01/2017	6pm - 8pm	12	Free
Fun with Food	Thorns CC	Mon	16/01/2017	6pm - 8pm	12	Free
Fun with Food	Dudley Wood NLC	Wed	18/01/2016	1pm - 3.30pm	12	Free
Healthy Cooking	Learning4Life	Thurs	19/01/2017	7pm - 9pm	5	£36
Healthy Cooking	Learning4Life	Thurs	02/03/2017	7pm - 9pm	5	£36
Cakes and Cake Decorating	Learning4Life	Tues	17/01/2017	7pm - 9pm	5	£36
Cake Decorating - beginners	Dormston Centre	Thurs	19/01/2017	7pm - 9pm	9	£60
Cake Decorating - improvers	Dormston Centre	Tues	17/01/2017	7pm - 9pm	9	£60
Puddings	Learning4Life	Tues	28/02/2017	7pm - 9pm	5	£36



# Languages

We have a range of courses for those people who want to learn a new language. We also have classes for those who want to improve their language skills.

## British Sign Language

We have courses for those who want to learn the basics of British Sign Language or gain a qualification.

## ESOL classes (English for Speakers of Other Languages)

our ESOL classes can help you to:

- apply for work
- help your children with their homework
- talk to your child's teacher
- understand and talk to your doctor, dentist and others
- achieve an ESOL qualification

## Modern Foreign Languages

Learn to use and recognise key words and phrases that you can use on a holiday or a business trip.

### British Sign Language (BSL)

Course	Venue	Day	Start	Time	Weeks	Fee
Sign Language level 1	Dormston Centre	Mon	Summer term*	*	*	*
Sign Language level 2	Dormston Centre	Mon	Summer term*	*	*	*
Sign Language level 1	Thorns CC	Wed	18/09/2017	7pm - 9pm	10	£73
Deaf Awareness - taster	Thorns CC	Thurs	12/01/2017	7pm - 8.30pm	1	Free

### ESOL

Course	Venue	Day	Start	Time	Weeks	Fee
ESOL for beginners	Brierley Hill NLC	Fri	06/01/2017	9am - 2pm	33	*
ESOL - entry level	Brierley Hill NLC	Tues	10/01/2017	10.30am - 3pm	13	*
ESOL	Halesowen Leisure	Thurs	19/01/2017	12.30pm - 2.30pm	10	Free
ESOL	Colley Lane School	Wed	18/01/2017	1pm - 3pm	10	Free
ESOL	Dudley Wood NLC	Tues	17/01/2017	9.30am - 12.30pm	10	Free
ESOL	Woodside CC	Tues	17/01/2017	12.30pm - 2.30pm	10	Free
ESOL	Brierley Hill NLC	Wed	18/01/2017	12.30pm - 2.30pm	10	£100

### Modern foreign languages

Course	Venue	Day	Start	Time	Weeks	Fee
Italian for beginners	Thorns CC	Wed	18/01/2017	6pm - 7.30pm	8	£45
Italian for beginners plus	Thorns CC	Mon	16/01/2017	6pm - 7.30pm	8	£45
Italian for improvers	Thorns CC	Wed	18/01/2017	7.30pm - 9pm	8	£45
Italian for improvers	Learning4Life	Mon	16/01/2017	12 noon - 2pm	10	£67
Italian for continuing beginners	Learning4Life	Mon	16/01/2017	2.30pm - 4.30pm	10	£54
French for intermediate level	Learning4Life	Mon	16/01/2017	7pm - 9pm	10	£67
Spanish for beginners	Learning4Life	Tues	17/01/2017	2.30pm - 4.30pm	10	£54
French for improvers	Learning4Life	Tues	17/01/2017	7pm - 9pm	10	£67
Spanish for beginners	Learning4Life	Tues	17/01/2017	7pm - 9pm	10	£67
Spanish for beginners - taster	Thorns CC	Thurs	12/01/2017	7pm - 8.30pm	1	Free
Spanish for beginners	Thorns CC	Tues	17/01/2017	7pm - 8.30pm	8	£45
Spanish for beginners plus	Thorns CC	Mon	16/09/2017	6.30pm - 7.30pm	8	£45
Spanish for beginners plus	Thorns CC	Thurs	19/01/2017	7pm - 9pm	8	£59
Spanish for improvers	Learning4Life	Wed	18/01/2017	2pm - 4pm	10	£54
Spanish for improvers	Thorns CC	Thurs	19/01/2017	7.30pm - 9pm	8	£45
Spanish for advanced	Thorns CC	Thurs	19/01/2017	6.00pm - 7.30pm	8	£45
French for advanced	Learning4Life	Thurs	19/01/2017	7pm - 9pm	10	£67

\* Ring for details

# Visual arts and craft

Visual art classes can help you to explore your ideas and develop your creativity. Classes are for complete beginners or for those who already have some artistic skills.

Crafts classes are for people who want to develop more practical skills and want to make or produce something for themselves, for their home or for others.

## Arts

Course	Venue	Day	Start	Time	Weeks	Fee
Watercolours - beginners	All Saints Church	Wed	18/01/2017	1.30pm - 3.30pm	9	£60
Watercolours - all levels	Leasowes High School	Fri	20/01/2017	2.30pm - 4.30pm	10	£60
Watercolours - all levels	Leasowes High School	Wed	18/01/2017	7pm - 9pm	10	£60
Watercolour Painting techniques	Brierley Hill NLC	Mon	16/01/2017	10am - 12 noon	5	£48.75
Watercolours - beginners	Learning4Life	Mon	06/03/2017	2.30pm - 4.30pm	3	£21.60
Watercolour Painting techniques	Brierley Hill NLC	Mon	16/01/2017	10am - 12 noon	5	£48.75
Mixed Media Fairy Art	Dudley Wood NLC	Mon	16/01/2017	10am - 12 noon	4	£24
Drawing and Painting	Long Lane Library	Thurs	19/01/2017	10am - 12 noon	10	£60
Drawing and Painting	Long Lane Library	Wed	18/01/2017	10.30am - 12.30pm	10	£60
Drawing and Painting - taster	Thorns CC	Thurs	12/01/2017	7pm - 8.30pm	1	Free
Drawing and Painting	Thorns CC	Wed	18/01/2017	7pm - 9pm	5	£38
Drawing and Painting	Learning4Life	Tues	17/01/2017	7pm - 9pm	10	£67
Portraiture	Brierley Hill NLC	Tues	10/01/2017	7pm - 9pm	5	£32.50
How to Draw	Brierley Hill NLC	Fri	20/01/2017	11.00am - 1.00pm	10	£65
How to Draw and Paint - improvers	All Saints Church	Fri	20/01/2017	9.30am - 12.30pm	9	£90
Face Painting - beginners	Brierley Hill NLC	Mon	09/01/2017	7pm - 9pm	6	£39
Face Painting - beginners and intermediates	Brierley Hill NLC	Tues	10/01/2017	6.45pm - 8.45pm	6	£39
Face Painting	Thorns CC	Thurs	19/01/2017	7pm - 9pm	5	£38
Art - Mixed media	Broad Meadow	Wed	18/01/2017	10.30am - 12.30pm	5	£31.25
Art - Mixed media	Broad Meadow	Wed	01/03/2017	10.30am - 12.30pm	5	£31.25
Jewellery - Beads, Wire and Macramé	Artspace	Thurs	19/01/2017	10.30am - 12.30pm	1	£4.00
Jewellery - Beads, Wire and Macramé	Artspace	Thurs	26/01/2017	10.30am - 12.30pm	1	£4.00
Jewellery - Beads, Wire and Macramé	Artspace	Thurs	02/01/2017	10.30am - 12.30pm	1	£4.00
Jewellery - Beads, Wire and Macramé	Artspace	Thurs	09/02/2017	10.30am - 12.30pm	1	£4.00
Jewellery - Beads, Wire and Macramé	Artspace	Thurs	16/02/2017	10.30am - 12.30pm	1	£4.00

## Photography

Course	Venue	Day	Start	Time	Weeks	Fee
Photoshop elements	Dormston Centre	Mon	16/01/2017	6.30pm - 8.30pm	9	£60
Digital Photography - intermediate	Dudley Wood NLC	Thurs	19/01/2017	5.30pm - 7.30pm	5	£30
Digital Photography - beginners	Dudley Wood NLC	Fri	20/01/2017	10am - 12 noon	5	£30
Photography for beginners	Learning4Life	Thurs	19/01/2017	7.30pm - 9.00pm	10	£54
Digital Photography	Thorns CC	Mon	16/01/2017	7pm - 9pm	5	£38
Photoshop 1	Learning4Life	Mon	16/01/2017	9.30am - 11.30am	5	£36
Photoshop 2	Learning4Life	Mon	27/02/2017	9.30am - 11.30am	5	£36
Photoshop Editing	Thorns CC	Mon	16/01/2017	7pm - 9pm	5	£38



## ACL at **Artspace**

Artspace is a charity based in Birdcage Walk in Dudley. It offers Arts and Crafts workshops and exhibition space for local artists. Visit the website at **www.artspacedudley.com** for more information.

## Crafts

Course	Venue	Day	Start	Time	Weeks	Fee
Learn to Sculpt in Stone	Learning4Life	Tues	17/01/2017	7pm - 9pm	5	£36
<a href="#">Learn to Sculpt in Stone</a>	<a href="#">Learning4Life</a>	Tues	28/02/2017	7pm - 9pm	5	£36
Pottery - beginners	Learning4Life	Thurs	19/01/2017	7pm - 9pm	10	TBC
<a href="#">Pottery - all levels</a>	<a href="#">Leasowes High School</a>	Tues	17/01/2017	7pm - 9pm	10	£60
Polymer Clay Crafts	Brierley Hill N L C	Fri	20/01/2017	1pm - 3pm	10	£65
<a href="#">Crafts - creative</a>	<a href="#">Unicorn Centre</a>	Fri	20/01/2017	10am - 12 noon	10	£65
Woodwork all levels	Thorns CC	Mon	16/01/2017	7pm - 9pm	8	£56

## Sewing

Course	Venue	Day	Start	Time	Weeks	Fee
Fashion Sewing for beginners	Dormston Centre	Tues	17/01/2017	7pm - 9pm	9	£60
<a href="#">Fashion Sewing for improvers</a>	<a href="#">Dormston Centre</a>	Wed	18/01/2017	7pm - 9pm	9	£60
Sewing and Crafts	Dudley Wood NLC	Fri	03/02/2017	10am - 12 noon	8	£48
<a href="#">Dressmaking</a>	<a href="#">Learning4Life</a>	Tues	17/01/2017	9.30am -11.30am	10	£67
Upholstery	Learning4Life	Tues	17/01/2017	12 noon -2pm	10	£67
<a href="#">Upholstery and Soft Furnishings</a>	<a href="#">Learning4Life</a>	Wed	18/01/2017	12 noon - 2pm	10	£67
Patchwork	Learning4Life	Wed	18/01/2017	2.30pm - 4.30pm	10	£67
<a href="#">Sewing Made Simple</a>	<a href="#">Learning4Life</a>	Thurs	19/01/2017	6pm - 8pm	10	£67
Sewing for Improvers	Thorns CC	Tues	17/01/2017	7pm - 9pm	7	£52
<a href="#">How to Use a Sewing Machine</a>	<a href="#">Learning4Life</a>	Mon	16/01/2017	7pm - 9pm	3	£21.60
How to Use a Sewing Machine	Learning4Life	Fri	03/02/2017	9.30am -11.30am	2	£21.60
<a href="#">How to use a Sewing Machine - taster</a>	<a href="#">Thorns CC</a>	Thurs	12/01/2017	7pm - 8.30pm	1	Free
How to use a Sewing Machine	Thorns CC	Mon	16/01/2017	7pm - 9pm	5	£38
<a href="#">How to Use an Overlocker</a>	<a href="#">Learning4Life</a>	Fri	10/03/2017	9.30am -11.30am	2	£21.60

## Flower arranging

Course	Venue	Day	Start	Time	Weeks	Fee
Flower Arranging - beginners	Dormston Centre	Mon	16/01/2017	7pm - 9pm	9	£60
<a href="#">Flower Arranging taster</a>	<a href="#">Thorns CC</a>	Thurs	12/01/2017	7pm - 9pm	5	£43
Flower Arranging	Thorns CC	Mon	16/01/2017	7pm - 9pm	5	£43
<a href="#">Floristry all abilities</a>	<a href="#">Thorns CC</a>	Thurs	19/01/2017	7pm - 9pm	5	£43
Flower Arranging - improvers	Dormston Centre	Wed	18/01/2017	7pm - 9pm	9	£60
<a href="#">Flower Arranging - Funeral Flowers</a>	<a href="#">Dormston Centre</a>	Thurs	23/03/2017	7pm - 9pm	3	£30
Flower Arranging - Bridal Flowers	Dormston Centre	Thurs	02/03/2017	7pm - 9pm	3	£30
<a href="#">Mothers Day Flower Arranging workshop</a>	<a href="#">Dormston Centre</a>	Sat	25/03/2017	10am - 2pm	1	£30
Easter Flower Arranging workshop	Dormston Centre	Sat	08/04/2017	9am - 12 noon	1	£20
<a href="#">Flower Arranging Hanging Basket workshop</a>	<a href="#">Dormston Centre</a>	Sat	20/05/2017	9am - 12 noon	1	£25

\* Ring for details

# Performing arts

Performing arts can help you to develop self confidence, good communication and a greater connection to feelings and emotions.

## Creative writing

is used in fiction and poetry and can help you express feelings, thoughts and emotion in written pieces of work. Some of our learners have published their own material.

## Dance

is a great way to improve your fitness levels and we offer a range of dance styles to suit all ages.

## Music

if you want to play a musical instrument we have beginners and improvers classes.

## Drama

we can offer support and guidance to people who want to develop a drama project.

Through our courses we can also offer you opportunities to perform in front of a live audience!

## Creative writing

Course	Venue	Day	Start	Time	Weeks	Fee
Creative Writing	Learning4Life	Mon	16/01/2017	7pm - 9pm	5	£36
Creative Writing	Learning4Life	Mon	27/02/2017	7pm - 9pm	5	£36
Get to Know Poetry	Learning4Life	Thurs	19/01/2017	7pm - 9pm	5	£36



Tony attends the Woodworking class at Thorns Community College. He says that he always had an interest in Woodwork but when ill health forced him to retire, he had time to improve on the skills he had taught himself. Tony prefers to work with hand tools and has learnt a range of new skills since he joined the class which includes planning and design, sourcing materials, building and finishing, repairing and caring for tools and how to stay safe in the workshop, and Tony can even make his own bees wax polish. And, this year, Tony has made a Bowl recycled from an old boat at Himley, which was presented to Princess Anne.

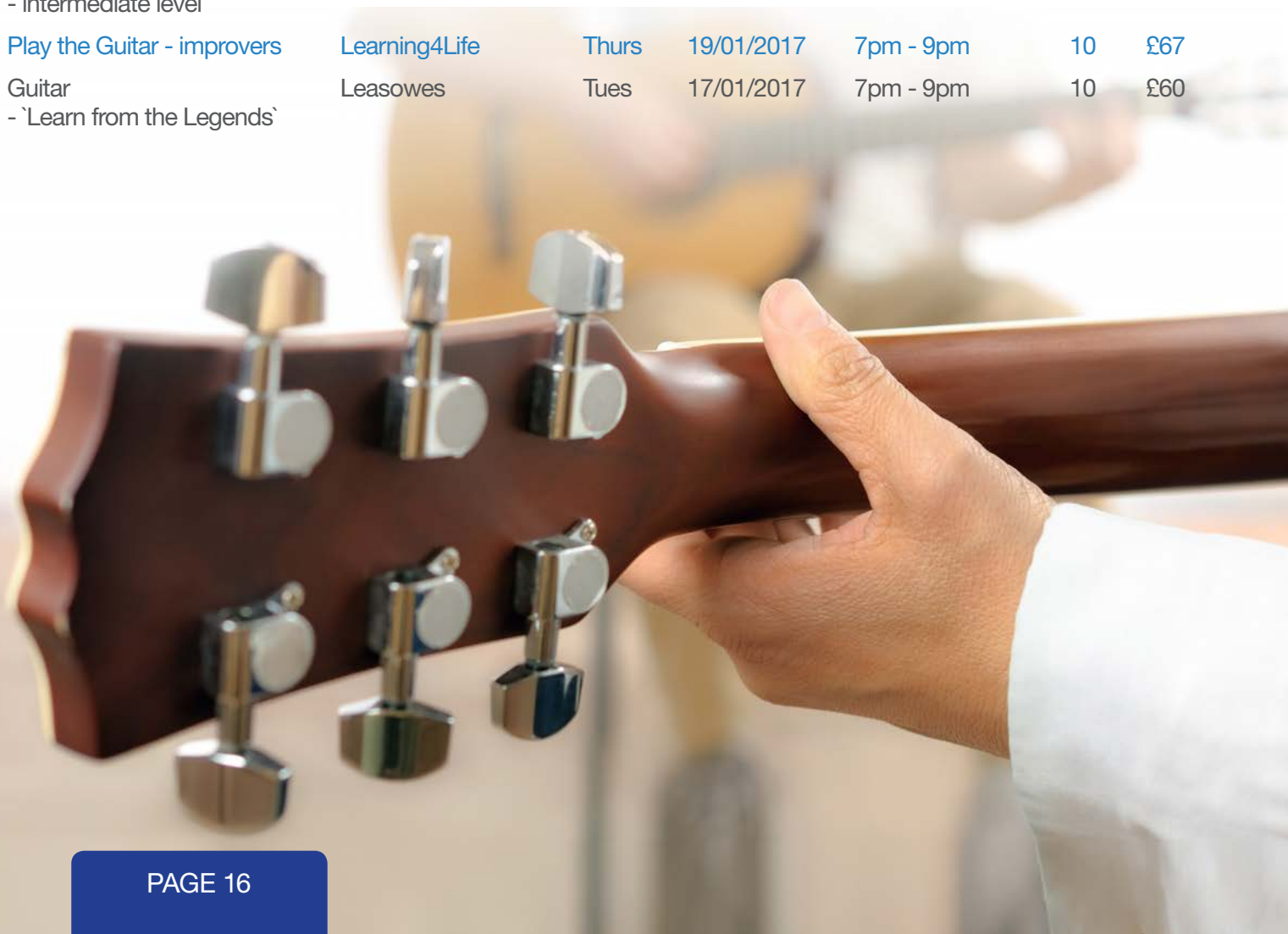
Tony said “ I’ve enjoyed the woodwork so much that, when Thorns school were selling old work benches, I bought one and used it as an excuse to have a workshop built in my garden. This then meant I could buy myself a lathe which I use for making bowls, pens, trinket boxes and all sorts of other projects. There is something really satisfying in having wood shavings flying over my shoulder”.

## Dance

Course	Venue	Day	Start	Time	Weeks	Fee
Belly Dance for beginners	Dormston Centre	Tues	17/01/2017	7pm - 8.30pm	9	£45
<a href="#">Strictly Latin</a>	<a href="#">Dormston Centre</a>	<a href="#">Wed</a>	<a href="#">18/01/2017</a>	<a href="#">7.45pm - 8.45pm</a>	<a href="#">5</a>	<a href="#">£30</a>
Bollywood for beginners	Dormston Centre	Wed	01/03/2017	7.45pm - 8.45pm	5	£30
Bollywood for beginners	Thorns CC	Tues	17/01/2017	7pm - 8.30pm	5	£31.25
Latin American - all abilities	Thorns CC	Mon	16/01/2017	7pm - 8.30pm	5	£31.25
<a href="#">Belly Dancing - taster</a>	<a href="#">Thorns CC</a>	<a href="#">Thurs</a>	<a href="#">12/01/2017</a>	<a href="#">7pm - 8.30pm</a>	<a href="#">1</a>	<a href="#">Free</a>
Traditional Belly Dancing for beginners	Thorns CC	Thurs	19/01/2017	7pm - 8.30pm	5	£31.25
<a href="#">Tap Dancing - taster</a>	<a href="#">Thorns CC</a>	<a href="#">Thurs</a>	<a href="#">12/01/2017</a>	<a href="#">5.30pm - 6.30pm</a>	<a href="#">1</a>	<a href="#">Free</a>
Tap Dancing	Thorns CC	Thurs	19/01/2017	5.30pm - 6.30pm	5	£22.50

## Music

Course	Venue	Day	Start	Time	Weeks	Fee
Guitar for beginners	Dormston Centre	Thurs	19/01/2017	6pm - 7pm	10	£35
<a href="#">Guitar for beginners</a>	<a href="#">Thorns CC</a>	<a href="#">Wed</a>	<a href="#">18/01/2017</a>	<a href="#">6.30pm - 7.30pm</a>	<a href="#">5</a>	<a href="#">£22.50</a>
Guitar for improvers	Dormston Centre	Thurs	19/01/2017	7pm - 9pm	10	£70
<a href="#">Guitar for improvers</a>	<a href="#">Dormston Centre</a>	<a href="#">Wed</a>	<a href="#">18/01/2017</a>	<a href="#">7pm - 9pm</a>	<a href="#">10</a>	<a href="#">£70</a>
Play the Guitar - intermediate level	Learning4Life	Mon	16/01/2017	7pm - 9pm	10	£67
<a href="#">Play the Guitar - improvers</a>	<a href="#">Learning4Life</a>	<a href="#">Thurs</a>	<a href="#">19/01/2017</a>	<a href="#">7pm - 9pm</a>	<a href="#">10</a>	<a href="#">£67</a>
Guitar - 'Learn from the Legends'	Leasowes	Tues	17/01/2017	7pm - 9pm	10	£60



# English and maths

Our English classes will enable you to improve your reading, writing and speaking skills. We can also help you with spelling, grammar and punctuation.

In our maths classes you can learn addition, subtraction, multiplication, division, measuring and handling money.

All our English and maths classes are free of charge. We offer fast track courses for those who want to gain a qualification quickly.

If you are an employer, we can help your workforce to develop and improve their English and maths skills.



Angie was unemployed and looking for a job. She had been out of the workplace for seven years, having been a Carer and then taking time out to recover from spinal surgery. Angie had worked as a Barmaid in the past, but wanted to work in an office. All her applications for a job were unsuccessful because she had a lack of experience and qualifications.

Angie enrolled on a class at Woodside Children's Centre to learn how to be a Volunteer. Following this, she did a further class to gain a recognised qualification in an office based skill. This enabled her to work as a volunteer in her local neighbourhood learning centre putting these new skills into practice.

Angie has now found a job working as an Administrator and Receptionist at a company in Halesowen. Angie said *"having a job has given me a new lease of life - volunteering at the centre enabled me to find work, everyone should give it a go"*



## English and Maths

Course	Venue	Day	Start	Time	Weeks	Fee
Functional Skills - English	Castle and Priory NLC	Wed	11/01/2017	10am - 12 noon	12	Free
Functional Skills - English	Castle and Priory NLC	Thurs	12/01/2017	1pm - 3pm	12	Free
Functional Skills - English	Dudley Wood NLC	Tues	17/01/2017	6pm - 7pm	12	Free
Functional Skills - English	Dudley Wood NLC	Wed	18/01/2017	10am - 12 noon	12	Free
Functional Skills - English	Dudley Wood NLC	Mon	16/01/2017	9.30am - 11.30am	12	Free
Functional Skills - English	Dudley Wood NLC	Wed	18/01/2017	1pm - 3pm	12	Free
Functional Skills - English	Dudley Wood NLC	Mon	16/01/2017	12.45pm - 2.45pm	12	Free
Functional Skills - English	Dudley Wood NLC	Thurs	19/01/2017	9.45am - 11.45am	12	Free
Functional Skills - English	Halesowen Library	Mon	16/01/2017	12.45pm - 2.45pm	12	Free
Functional Skills - English	Woodside CC	Fri	20/01/2017	9.15am - 11.15am	10	Free
Functional Skills - English	Brierley Hill NLC	Mon	16/01/2017	9.30am - 11.30am	33	Free
Functional Skills - English	Brierley Hill NLC	Mon	16/01/2017	12.30pm - 3pm	33	Free
Functional Skills - Maths	Dudley Wood NLC	Wed	18/01/2017	1pm - 3pm	12	Free
Functional Skills - Maths	Dudley Wood NLC	Wed	18/01/2017	10am - 12 noon	12	Free
Functional Skills - Maths	Dudley Wood NLC	Thurs	19/01/2017	5.30pm - 7.30pm	12	Free
Functional Skills - Maths	Dudley Wood NLC	Fri	20/01/2017	12.30pm - 2.30pm	12	Free
Functional Skills - Maths	Brierley Hill NLC	Tues	17/01/2017	7.30pm - 9pm	33	Free
Functional Skills - Maths	Brierley Hill NLC	Tues	17/01/2017	12.30pm - 3pm	33	Free
Functional Skills - Maths	Castle and Priory NLC	Tues	10/01/2017	10am - 12 noon	12	Free
Functional Skills - Maths	Castle and Priory NLC	Tues	10/01/2017	1pm - 3pm	12	Free
Functional Skills - Fast Track Maths	Brierley Hill NLC	Wed	18/01/2017	7pm - 9pm	10	Free

## Training Assessment and Quality Assurance (TAQA) Assessor Award in Understanding the Principles and Practices of Assessment Level 3

This award is for people working in or looking to work in assessment and internal quality assurance.

### The programme of study includes:

- Understanding the principles and practices of assessment (3 credits)
- Assess occupational competence in the work environment (6 credits)
- Assess vocational skills, knowledge and understanding (6 credits)

### Entry Requirements

- Level 2 English and Maths qualification
- Initial interview prior to starting course
- Complete an initial assessment(s) and a written comprehension assessment)

**Start and end date: 16 December 2016 to June 2017**

**Cost: £ 500**

**Contact: Hasu Patel 01384 818489 or Theresa Naylor: 01384 815567**

# Learning for work

If you are looking for work we can help you to improve your employment prospects.

Adult and Community Learning and Libraries have teamed up with My Work Search to provide help for people looking for a job by using one of the UK's most powerful on-line job seekers toolkit.

We can also help you to create or update your CV, apply for jobs on line, and help you with job application forms and interview techniques .

Adult and Community Learning also offers a range of courses and professional qualifications to help you develop your skills in the workplace.

## Working Together

- **Do you live in the St Thomas's ward?**
- **Do you want some support or advice about learning or work?**
- **Do you need to improve your skills or want to get a qualification?**
- **Do you want help to find a job?**

**For more information call  
Kim Thompson-Jones 07812 264951**

Working Together is a community project offering extra support to residents who want to return to work. The project offers you one-to-one support based on your individual needs - it's local, it's fun and it's free.



## Learning for work

Course	Venue	Day	Start	Time	Weeks	Fee
Business Administration	Castle and Priory NLC	Mon	16/01/2017	1.30pm - 3pm	10	Free
How to Start your own Business	Dormston Centre	Thurs	19/01/2017	7pm - 9pm	5	£40
Start your own Business	Thorns CC	Tues	17/01/2017	7pm - 9pm	4	£31
Start Your Own business	Thorns CC	Sat	21/01/2017	10am - 1pm	2	£24
Live 4 Less	Dudley Wood NLC	Thurs	12/01/2017	12.30pm - 2.30pm	5	Free
Employability - How to get a job	Stourbridge Library	Tues	17/01/2017	1.30pm - 3.30pm	Weekly	Free
Employability - How to get a job	Brierley Hill Library	Thurs	19/01/2017	1.30pm - 3.30pm	Weekly	Free
IT skills for the workplace (Level 1)	Brierley Hill NLC	Wed	11/01/2017	8.45am - 12.00noon	*	£345
Book keeping - introduction	Thorns CC	Wed	18/01/2017	7pm - 9pm	10	£56
Office Skills - Taster	Thorns CC	Thurs	12/01/2017	7pm - 8.30pm	1	Free

\* Ring for details

# Family learning

Family Learning offers a wide range of opportunities for you to support your child's learning and expand your own skills. Courses include Family English, maths and language, Keeping Up with the Children, Staying Safe and Creative Crafts. All of these courses will help you to understand what and how your child is learning in school so that you can support their homework. We offer further opportunities for parents and carers to work towards a nationally recognised qualification.

## We also offer a range of school holiday activities.

These programmes are offered in schools, children's centres and community venues across the borough. All children must attend with an adult.

**To find out more about what is available in your area please call the Family Learning Team on 01384 818141.**

## Family learning

Course	Venue	Day	Start	Time	Weeks	Fee
Sew Together	Learning4Life	Thurs	02/03/2017	4pm - 5.30pm	5	£22.50**
Family Photography	Learning4Life	Tues	17/01/2017	4pm - 5.30pm	5	£22.50**
Teach your Child to Swim	Learning4Life	Tues	10/01/2017	10.15am - 11.00am	11	£30.95**
Teach your Child to Swim	Learning4Life	Fri	13/01/2017	10.50am - 11.35am	11	£30.95**
Teach your Child to Swim	Learning4Life	Sat	14/01/2017	8.50am - 9.30am	11	£30.95**
Teach your Child to Swim	Learning4Life	Sun	15/01/2017	1.30pm - 2.15pm	11	£30.95**
Spaced Themed Crafts	Brierley Hill NLC	Thurs	23/02/2017	10.30am - 12.30pm	1	£3

\*\* per family





Julie has dyslexia and did not gain any qualifications at school. After the birth of her son, she made contact with her local children's centre and joined Family Learning courses.

The courses were ideal for her because they included a crèche so she could up-skill whilst knowing her son was being taken care of. She enrolled onto short courses to learn how to support his learning and, as her confidence increased, started to work towards qualifications in English and maths which she has now achieved.

Julie feels that life is 100% better now. She says 'I have my confidence back and I am able to support my son with his homework and I can now do things that I was never able to do at school'.

She is generally much happier and feels she is starting to realise her potential.

## Family history

If you are interested in tracing your family history we have a number of classes that cater for the more advanced family history researcher as well as the complete beginner.

Beginners will be introduced to the basics of family history research including: census records; birth, marriage and death certificates (Civil Registration); parish registers; and the role of local archives and military records

For more advanced learners topics include: using parish records effectively; divorce records; migration records; electoral registers and poll books; probate records and wills; using the National Archives website; comparing family history websites; other topics requested by group members.

There is also time for individual research with assistance from the tutor.

Classes are 2 hours long and run weekly for 10 weeks at a cost of £60. Enrolment includes access to the library edition of Ancestry.com

Wi-Fi is available in buildings if learners want to use their own laptops. There is also access to a printer.

You are welcome to drop in on one of the classes to find out more.

### History and heritage

Course	Venue	Day	Start	Time	Weeks	Fee
Family History	Archives	Wed	18/01/2017	10am - 12 noon	6	£36
Family History	Archives	Tues	17/01/2017	10am - 12 noon	6	£36
Family History	Archives	Tues	17/01/2017	1pm - 3pm	6	£36
Who do you think you are?	Archives	Mon	16/01/2017	6.45pm - 8.45pm	10	£60

# General information

## Additional support

We can offer you additional support to help you to succeed in adult learning. This includes:

- Practical help for learners with a disability
- Specialist equipment, e.g. ICT software, adjustable desks
- Information and advice about what to do next
- Information supplied in alternative formats
- Concessions for adults who meet eligible criteria; for example, those who are on a low income or are unemployed.

## Disability access

Our courses are held at a variety of venues across the borough. To find out about access, or to discuss any particular individual needs you have, please contact the centre where the course is being held.

## IAG

We can offer an Information, Advice and Guidance interview to help you to choose the right course for you and to tell you about other learning opportunities.



**The Adult and Community Learning Team has a Matrix award for the quality of this service. This means that:**

- We offer a safe and welcoming environment to discuss your learning needs
- We have qualified staff to help you make the right choices
- We ensure that the information we provide is impartial and confidential

## For more information...

**about the Information, Advice and Guidance interview or choosing the right course please contact one of our Neighbourhood Learning Centres:**

Castle & Priory	01384 812337
Brierley Hill	01384 816440
Dudley Wood	01384 816471

## A safe learning environment

Adult and Community Learning recognises its responsibility to safeguard the welfare of all learners by ensuring a safe learning environment and commitment to practice that protects them. Our policy applies to all staff, volunteers, learners and visitors.

### **We seek to safeguard learners by:**

- valuing learners and listening to them
- adopting safeguarding guidelines, procedures and a code of conduct for staff
- recruiting staff safely
- sharing information about concerns with agencies who need it and involving learners and their parent / carers appropriately.

We are also committed to reviewing our policy and practice annually.

**For more information contact your tutor or your learning centre's safeguarding officer or any of the contacts below -**

Dawn Griffiths, Family Learning Manager	07799 070 671
Hasu Patel, Teaching and Learning Improvement Manager	07827 836 897
Glen Ostins, Outreach Worker	07824 598 894
Janet Lavelle, Community Learning Manager	07920 235 077
Mejanur Rohman, ICT Curriculum Leader	07799 070 638

## Equality and diversity

Adult and Community Learning actively promotes equality and diversity. We strive to create an inclusive culture for all learners and staff, to enable everyone to reach their full potential.

### **Advanced Learner Loans**

If you are aged 19 or above and are considering studying at level 3 you may qualify for an Advanced Learner Loan to help you pay for your course fees.

It's easy to apply; your household income is not taken into account, there is no credit check, interest rates are very competitive and you won't have to pay anything back until your income exceeds £21,000 a year.

**For more information call Sue Edmunds on 01384 815176  
or visit: [www.gov.uk/advanced-learner-loan](http://www.gov.uk/advanced-learner-loan)**

Funded by  
**Skills  
Funding  
Agency**



01384 818143 [www.dudley.gov.uk/adultlearning](http://www.dudley.gov.uk/adultlearning)

